

REQUEST TO INITIATE PURCHASE PARTS/TOOLS/ODCs AND/OR SERVICES (RIP)

Industry Partner:

Client:

TOOL#:

Date:

Project Name:

Project/IA#:

Contract/Task Order:

** If the prime contractor has an approved purchasing system the contractor will prepare and submit a Request to Initiate Purchase (RIP) to be reviewed and signed by the COR

		Last Inv submitted:	
TO:	FEDSIM Contracting Officer Representative	CLIN # VALUE:	\$0.00
		CUM AMT BILLED:	\$0.00
		BALANCE:	\$0.00
FROM:	Requestor	RIP ESTIMATE:	\$0.00
THROUGH:	Client POC	BALANCE:	\$0.00
SUBJECT:	Request to Initiate purchase #		

Client Point of Contact:

PURPOSE/JUSTIFICATION OF REQUEST:

The purpose of this request is to

Below is the estimated cost of purchase:

ITEM		
Tool (CLIN #):		
Cost to Government: @#	\$	-
Fee	\$	-
General & Administrative (G&A) Cost	\$	-
Total Cost NTE:	\$	-

All material purchases shall be made in accordance with customer requirements. All materials shall become the property of the Government and shall be regarded as Government Furnished Property (GFP), and unless previously approved by the Contracting Officer, shall be used only in performance of this Task Order. All materials will be purchased in accordance with regulations contained in the FAR (need cited#) approved purchasing procedures. All Tools and ODCs shall be procured in accordance with contract requirements and shall not exceed the funded amount on this contract.

It is the responsibility of the Industry Partner to ensure that the prices quoted are fair and reasonable at the time of submission and are in the best interest of the client. The Industry Partner is to furnish price quotes for hardware and software purchases.

Please contact me at (000) 000-0000 if you have any concerns or questions.

FEDSIM Approval:

Signature

Date